

**OFFICE OF THE PRINCIPAL, S.G. WOMEN'S COLLEGE
SECTOR-2, ROURKELA-6**

No 1452/16 Dt. 22/10/2016

NOTICE

Distribution of work for Press Meet to be held on 23.10.2016, Room No -16 from 9.00AM onwards.

1. RECEPTION OF THE OUTSIDERS :

1. Smt. S.Pani (Chem)
2. Dr. S.Panda
3. Dr. B.K. Sahu
4. Dr. S.K. Hati

2. ORGANISATION OF THE MEETING :

To be co-ordinated by Smt. S. Misra & IQAC.


3. On the Dias : Principal & Co-ordinator.
4. IQAC – Duty to take signatures.
5. Discussion about the NAAC visit.
6. Vote of thanks by Smt. S.Pani (Chem.)
7. Photograph - Dr. A. Kumar & Dr.A. Mahanta.
8. Arrangement of room – (From 9.00am)
 1. Sri. S.Tete
 2. Sri. K.K. Mohanty
9. For Computer work – (SAMS) – Sri. S.Pattnaik (DEO)

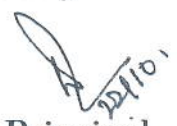
All the staff members of the College ^{are} to remain present.

Memo No

1453/16 Dt. 22/10/16

Copy to Head Clerk/ Guard file/ IQAC for information & necessary action.


Principal
Principal
S. G. Womens College
Sector-2, Rourkela-6


Principal
Principal
S. G. Womens College
Sector-2, Rourkela-6